

Organiser:

The workshop is provided by Tutech Innovation GmbH, a company owned jointly by Hamburg University of Technology (TUHH) and the Free and Hanseatic City of Hamburg whose mission is to promote effective transfer and exploitation of scientific and technical knowledge.

Venue:

At the premises of
Tutech Innovation GmbH
Harburger Schloßstraße 6-12
21079 Hamburg, Germany

Fees:

Workshop € 595 (VAT included) includes copy of materials, lunch and refreshments.

Conditions for registration and participation in events:

You may cancel your registration and withdraw from the contract on payment of a handling fee of € 50 (+ VAT) up to two weeks before the date of the event. Cancellations must be made in writing. In the case of later cancellations received up to a week before the date of the event, half of the participation fee will be charged; after this the full fee will be charged. An exception will be made if a substitute participant is sent.

tutech.de/en/teilnahmebedingungen-veranstaltungen

Further Information:

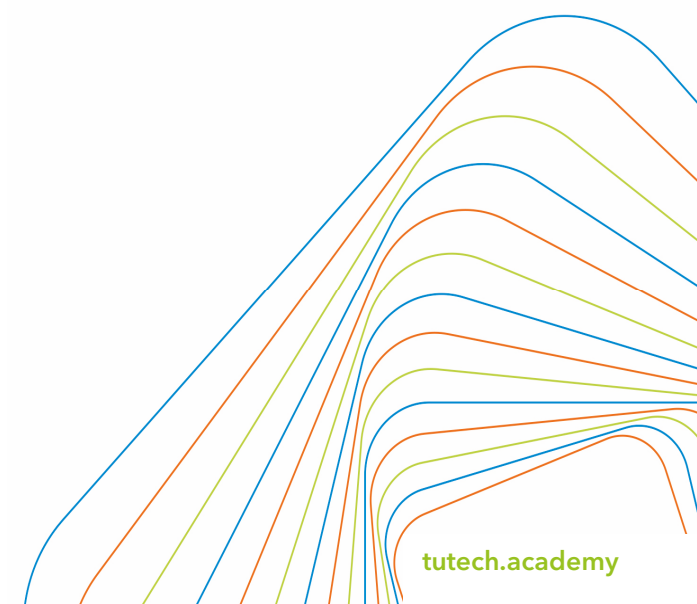
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Registration:



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Management of Collaborative Research Projects



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Managing a Horizon 2020 or any international collaborative research project is not easy. These types of projects, often multidisciplinary, incorporating partners with diverse objectives and working cultures; involving a high level of risk and expectation, designed to serve a political agenda as well as generate knowledge and innovation, pose many challenges not addressed by conventional project management. When run well, such projects can form powerful communities of practitioners that can achieve great things, but they stand or fall on the ability of the project manager to hold the activities together.

Content and Aim of the Workshop

This workshop provides a hands-on introduction to the art of managing multi-disciplinary, multi-organisational research projects. Collaborative research and innovation projects supported by Horizon 2020 are used as a model, but the approach is applicable generally to multi-partner knowledge generating and innovation projects. The workshop is targeted at researchers and research management support staff who may find themselves in a management role, but may also be of interest also those who perhaps just want to find out about what project management involves. This workshop is also suitable for early career researchers who wish to develop complementary skills. The workshop will follow the form of lectures followed by group exercises with discussion feedback. It is very practical and interactive in nature, giving participants skills that they themselves can apply.

Topics covered

The aim of the workshop is to equip key participants with a knowledge and understanding of how to manage projects once the contract starts.

Target Group

Researchers and research and innovation management professionals with little previous experience of project management. It also is of relevance to those in project management support roles. Number of participants is limited to maximum 25. The workshop lectures will be given in English. Groups may discuss in German if preferred.

Programme

09:00 Registration and morning coffee

09:30 Introduction to workshop and tour de table

The basics of project management

- ▶ Project management in the context of research
- ▶ Basic management issues
- ▶ Project planning
- ▶ Starting on the right track

Keeping control

- ▶ Project governance
- ▶ Effective communication
- ▶ Project controlling
- ▶ Managing milestones and reviews

12:30 - 13:30 Lunch

Managing multicultural teams

- ▶ Organisational and national characteristics
- ▶ What a EU project manager needs to deal with

Dealing with conflicts and crises

- ▶ Root causes of project difficulties
- ▶ Handling conflicts
- ▶ Dealing with non-performing partners

Managing expectations and completion

- ▶ Presenting the results
- ▶ The final review get help

16:30 Close

Timings are indicative only



Trainer

The workshop will be given by **Monica Schofield** CEng FIET.

Monica currently heads the Business Area Consultancy and Competence Development at Tutech and is Director International Cooperation. She is responsible for leading a team providing services for researchers at Hamburg University of Technology and external clients to help them make optimal use of the opportunities provided by European funding programmes for research, innovation and regional development. Monica has been involved with the Framework Programme as coordinator, evaluator and expert advisor since 1992. Prior to joining Tutech she had an industrial career in robotics as a research and development manager. She has been delivering workshops on research management across Europe since 1995. Monica has a degree in engineering science from the University of Durham, is a Chartered Engineer and Fellow of the Institution of Engineering and Technology.